



San Diego County Registry of
Interpreters for the Deaf
P.O. Box 600004
San Diego, CA 92160-0004
www.sdcrd.org

San Diego County Registry of Interpreters for the Deaf

Mission Statement: San Diego County RID is a non-profit organization committed to professional development, networking and fundraising efforts for professional interpreters, students of interpreting, and supporters of the interpreting community.

SDCRID choice of language is ASL. Voice interpreting is available upon request **14** days in advance of meetings

BOARD AND CHAIR MEETING

Date: September 12, 2014

Location: Video Conference

Call to Order: 6:24pm

Officers, Board and Committee Members:

President: Judith A Kroeger

Treasurer: Billieanne McLellan

Vice-President: Jennifer Pelloni (left early)

Secretary: vacant

Past-President: Mala S. Poe (absent)

Community Rep#1: Abby Coyer

Community Rep#2: Deaf- Marla Marks

Community Rep#3: Student Palomar College - Jennifer Johnson

Community Rep#4: Student Mesa College- Sabrina Vasconcelos

Bylaws: Kristin Deverin

connection)

Communications: Liz Mendoza

Mentorship: Lisa Sands

Fundraising: (vacant)

Nominations: Barbara McIntosh-Love

Historian: (vacant)

Professional Development (PDC):

Librarian: Jillean Reitz

Lynnette Miller and Mala Poe (absent)

Membership: Laurel Fisher (lost

Scholarship: Karen Boyle

Introductions/Icebreaker: Board and Chairs alternate

If you were stranded on a desert island, what one thing would you want to have with you?

Approval of Minutes:

- 1) June 5th Board and Chair Meeting minutes were postponed until copies could be provided to the Board.
- 2) July 9th Special Board Meeting. Motion to approve minutes by Billieanne. Second by Abby.
In favor: 5 Against: 0 Abstain: 0- Motion PASSED
- 3) Order of business- go through the Agenda first, then the Reports

Agenda (in order of submission):

- 1) Unity Day and SDCRID (Judith)
 - a) Explanation of this year's event
 - b) Open discussion regarding SDCRID participation
 - c) NORCRID brochure discussion
 - i) Karen: motion to use DAD funds for Unity Day, print brochures. No Second. Judith removes the motion on the basis of requiring Board to vote on money.
 - ii) Billieanne: motion to check into the cost of printing and how many needed, and ask DCS if we can put the brochures in their bags. Second: Abby. In favor: 5 Against: 0 Abstain: 0 Motion PASSED
 - iii) Abby: motion to close discussion. Second: Marla.
- 2) Additional financial support for Deaf taking CDI test (Karen)
 - a) Short discussion
 - b) Communication on this topic will be conducted through email. Looking for feedback from everyone, then will send a proposal to the Board.
- 3) General Membership Meeting October 4th (Judith)
 - a) Icebreaker – Jennifer P will lead
 - b) Sign in sheet/ GM- Jennifer P will do
 - c) Donations
 - i) bread/bagels
 - ii) NIS food donation \$62.50- who? Lynnette Future will take turns Abby, Sabrina
 - d) Early Set up volunteers- Abby, Sabrina
 - e) Clean up volunteers- Marla, Barbara, Jennifer J
 - f) Reports due Wednesday October 1st
- 4) Bank signers update (Billieanne)
 - a) Jennifer Pelloni has been appointed Vice President and has check signing privileges as of August 20, 2014
 - b) Judith, Jennifer, and Billieanne will need to take a copy of these Minutes to the bank and update the signers' card
- 5) Review Board and Chair Reports
 - a) Everyone to read through the reports themselves and add or ask questions as needed. No opposition voiced.
 - b) Questions
 - c) Comments
 - d) Action Items

Reports:

Board

President:

- 1) Leadership Retreat: August 23rd
- 2) One-on-one Meetings with B&C

- 3) State licensure discussions beginning
 a) next meeting was canceled and will reschedule, hopefully will include stakeholders

Vice President: No Report (no longer on the call)

Secretary: Vacant

Treasurer:

- 1) End of year financial report for 2013/2014 fiscal year
 - a) End of year profit \$3,655.33
- 2) Where we stand with the budget thus far into the 1st quarter
 - a) 1st quarter profit \$2,996.96 (including PayPal transfer)
- 3) Current bank account totals
 - a) Accrual: \$123.80
 - b) Checking: \$2,245.37
 - c) Region V: \$44,782.73
 - d) Savings: \$11,909.57
- 4) Region V money has not been released/ distributed yet.
 - a) Wild Apricot still charging us for RV and 1 check still outstanding
 - b) Waiting on further instructions from RV Rep, Lavona Andrew
 - c) Judith- will follow up with LaVona
- 5) Reminder of process for requesting funds, budgeted and non-budgeted
- 6) Officially add Jennifer Pelloni as Vice President with check writing privileges in accordance with Cal Coast policies and requirements

approved by email 6/13/2014

	Budgeted		Total
	Income	Expenses	
Business Expenses	\$0.00	(\$837.20)	(\$837.20)
Community Reps	\$0.00	\$0.00	\$0.00
Fundraising	\$0.00	\$0.00	\$0.00
Library	\$0.00	(\$80.00)	(\$80.00)
Meetings	\$0.00	(\$280.00)	(\$280.00)
Membership	\$5,200.00	(\$170.00)	\$5,030.00
Mentorship	\$900.00	(\$1,800.00)	(\$900.00)
PDC	\$5,040.00	(\$5,030.00)	\$10.00
PR	\$0.00	(\$135.00)	(\$135.00)
President Expenses	\$0.00	(\$1,000.00)	(\$1,000.00)
Scholarships	\$0.00	(\$887.50)	(\$887.50)
Sponsorship	\$240.00	\$0.00	\$240.00
Think Tanks	\$0.00	\$0.00	\$0.00
Region V Conference*			
Other	\$0.00	\$0.00	\$0.00

*RV not included in totals

\$1,160.30

1st
Quarter

July- Sept		Total
Income	Expenses	
\$0.00	(\$213.25)	(\$213.25)
\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00
\$3,266.14	(\$130.03)	\$3,136.11
\$0.00	\$0.00	\$0.00
\$30.00	(\$41.56)	(\$11.56)
\$0.00	(\$71.24)	(\$71.24)
\$0.00	\$0.00	\$0.00
\$0.00	(\$155.00)	(\$155.00)
\$250.00	\$0.00	\$250.00
\$0.00	\$0.00	\$0.00
\$21,459.03	(\$45,630.54)	
\$3,546.14	(\$611.08)	\$2,935.06

Waiting for check to clear
Retreat waiting for reimbursement request

Retreat expenses – waiting for reimbursement request

Bank account totals:

Savings 11909.57
(plus \$443.02 pending from
Checking 2245.37 PayPal)
Accrual 123.8
RV 44782.73

Community Rep 1 - Working Interpreter:

- 1) Think Tank
 - a) Next one scheduled for November 15 in East County
 - b) Same day as Fall workshop. Will likely reschedule.
 - c) Will announce exact date at the GM meeting
- 2) YPIN: Planning meeting Sunday, September 13, 2014 at 9am.

Community Rep 2 - Deaf:

- 1) (co-report with Sabrina) Visit to Mesa College, Interpreting class
 - a) gave an overview of how it went

- b) would be nice to have a PowerPoint to go with the presentation

Community Rep 3 - Palomar Student: No Report

Community Rep 4 - Mesa Student:

- 1) (co-report with Marla) Visit to Mesa College, Interpreting class

Past President: No Report (absent)

Committee Chairs

Bylaws:

- 1) Bylaws changes need to be sent to members by November 2nd for the January 31st meeting
 - a) Treasurer will likely follow up on needed change (Billieanne)

Communications:

- 1) Developing new PPMs for position - working closely with President
- 2) Committee Responsibilities
 - a) Facebook - Liz
 - b) Webmaster - Ed
 - c) Publications - Cami Miner joining the team!
- 3) Email communications@sdcrd.org to disseminate information/announcements

Fundraising: Vacant

Historian: Vacant

Librarian:

- 1) Book requests:
 - a) Advances in Interpreting Research: Inquiry in Action
 - i) Cost used: \$111.44 Cost new: \$127.25 Hardbound: \$135 ebook: \$135
 - ii) Discuss possibility of lending ebooks
 - (1) Action Item: Judith and Jillean to check into it and discuss more
 - b) Roberts Rules of Order Newly Revised
 - i) Cost on Amazon: \$9-\$15
- 2) Second book is more than Library budgeted for. May be requesting increase in budget to purchase the book.

Membership: (no longer on the call)

- 1) Membership numbers
- 2) Membership cards
- 3) Mid-membership-cycle membership category changes
- 4) Fixing membership fees in Wild Apricot to cover PayPal fees
 - a) Currently we pay more than we charge

Mentorship:

- 1) New cycle beginning
- 2) Interested participants
- 3) Updating content for website

Nominations:

- 1) Filled positions:
 - a) Vice President
 - b) Bylaws
 - c) Publications
- 2) Vacant positions:
 - a) Secretary
 - b) Fundraising
 - c) Historian
 - d) Legislative (new position)
- 3) Will begin reviewing and updating position PPMs

Professional Development (PDC):

- 1) Mini-shop Oct 4th 9am-11am "Vicarious Trauma"
- 2) Fall workshop November 14th-15th "Taboos in Interpreting"
 - a) Pending Board approval
- 3) Reputable Agency Panel Discussion
 - a) Idea for next mini-shop
- 4) CDI training- planned idea for Spring workshop

Scholarship:

- 1) 5 scholarships remain
- 2) 1 inquiry

Board Email Votes Prior to Meeting:

- 1) Appointment of Liz Mendoza as Communications Chair (Passed 7/16/14)
- 2) Allot \$250.00 for our annual retreat, for food, supplies, and prizes. This amount is not in our budget but can be taken from our savings. We will add this as a line item for next year's budget. (Passed 7/24/14)
- 3) Appointment of Jennifer Pelloni as Vice President (Passed 8/20/14)
- 4) Appointment of Kristin Deverin as Bylaws Chair (Passed 8/20/14)

Additional Action items:

1. Judith- review/ work on Conflict of Interest form
2. Marla- host Think Tank for CDIs
3. Marla- meet with other Reps (and possibly Andrea) to put together slides for future class presentations

Billianne made a motion to close the meeting. Lynette seconds. Unanimous. Motion PASSES
Adjourn: 8:02pm

Special thanks Kristin for volunteering to take minutes.